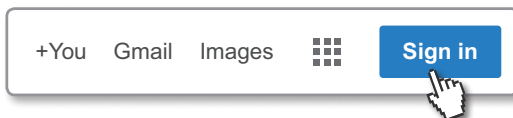


# Step by Step guide on how to write a review on Google Places

## Step one:

Go to [www.google.co.uk](http://www.google.co.uk) and sign into your Google Account (please refer to [Setting Up A Google Account](#) overleaf if you do not have a Google Account).

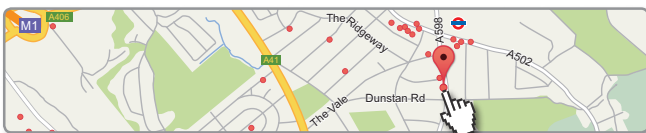


## Step two:

Go to [www.google.co.uk/maps](http://www.google.co.uk/maps) and search for the business by name.

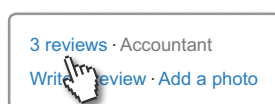
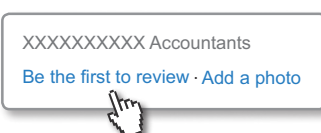
## Step three:

Click on the business to review:



## Step four:

If there are no existing reviews click on the link "Be the first to review" or click on the number of reviews if one has already been posted.



## Step five:

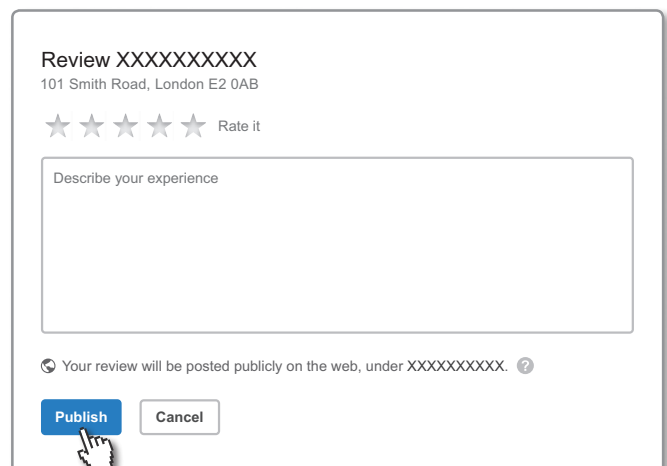
Click on the "Write a review" button to open up an editor.



## Step six:

Write the review in the text box provided, hover over the stars to rate the business and click "Publish" to post the review.

While writing a review one must make sure that the review is informative and helpful. Google encourages users to write real, honest reviews with a style that reflects good grammar, spelling and punctuation. If a negative review is to be added then respectable words should be chosen as abusive comments are removed.



Review XXXXXXXXXXXX  
101 Smith Road, London E2 0AB

★★★★★ Rate it

Describe your experience

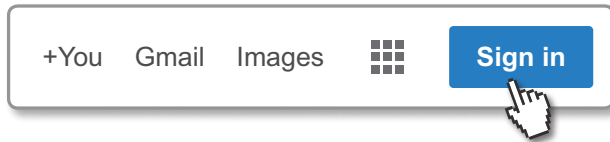
Your review will be posted publicly on the web, under XXXXXXXXXXXX. ?

Publish Cancel

# Setting up a Google Account

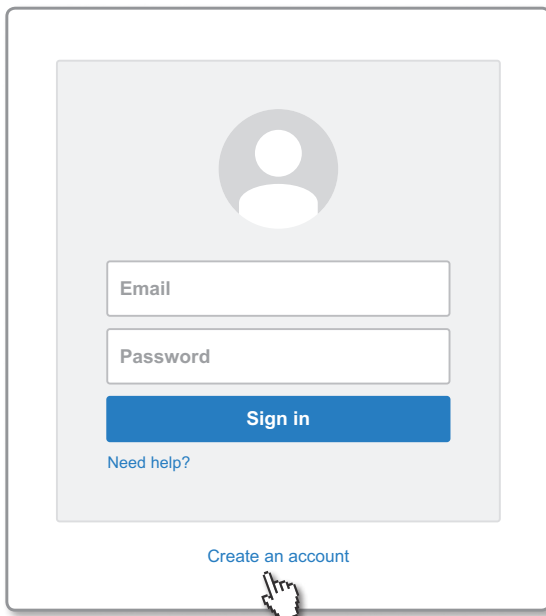
## Step one:

Go to [www.google.co.uk](http://www.google.co.uk) and click "Sign in".



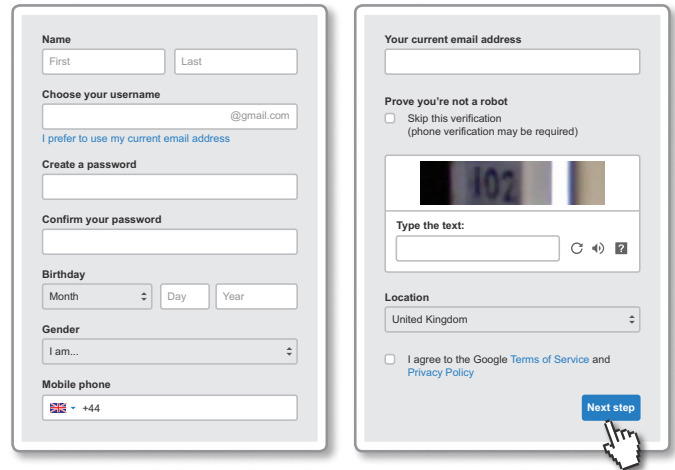
## Step two:

Click on "Create an account".



## Step three:

Complete the form on the right hand side of the page to sign up for a Google account. Keep a note of your username and password in a safe place and click on "Next step" to complete the registration.



Name  
First  Last

Choose your username  
 @gmail.com  
[I prefer to use my current email address](#)

Create a password

Confirm your password

Birthdate  
Month  Day  Year

Gender  
I am...

Mobile phone  
 +44

Your current email address

Prove you're not a robot  
 Skip this verification (phone verification may be required)

Type the text:

Location  
United Kingdom

I agree to the Google [Terms of Service](#) and [Privacy Policy](#)

## Step four:

Add a picture if you want and click "Next step" to complete the registration.



[www.glazers.co.uk](http://www.glazers.co.uk)

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