

Director/Employee Name

Company

<u>Company Car</u>	<u>Car 1</u>	<u>Car 2</u>
Make & Model
Engine Capacity
Registration Number
List Price of Car (cost of car when brand new)
Cost of Accessories
Date of Registration (when new)
Period of Use
Business Mileage
Fuel Provided for Private Motoring	Yes/No	Yes/No
Type of Fuel	Petrol/Diesel	Petrol/Diesel

Loans to the director/employee

Purpose of loan

Amount of loan

Date loan was given

Date loan was repaid

Rate of interest if applicable

Benefits & Expenses

Private medical insurance

Car & mileage allowance

General expenses allowance

Travelling & subsistence

Vans made available for private use

Entertainment

Home telephone expenses:- Rental

Calls

Subscriptions: Personal

Professional

Goods or services supplied free or below market value

Cars, property, furniture and other assets given or transferred to the
director/employee

Nursery place provided for children of the director/employee.....
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House, flat or living accommodation provided for the director/employee

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Other expenses & benefits.....
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